

**APPROVED Minutes of the Full Parish Council Meeting held at 7pm on  
Wednesday 16<sup>th</sup> March 2022**

<p><b>Present:</b> Cllr Deborah Harwood (Chairman) (DH); Cllr Tony Marshall (Vice Chairman) (TM); Cllr Rebecca Trowell (RT); Cllr Jane Mayhew (JM); Cllr Peter Williams (PW), Cllr Robert Mayne (RM); Cllr Barry Shrimpton (BS); Cllr Jeremy Hunt (JH WSCC); Cllr Henry Potter (HP CDC) 5 members of the public also attended.</p>	
<p><b>Agenda Item 1 - Apologies for Absence – GZ, JH</b></p>	
<p><b>Agenda Item 2 – Declaration of Interests/ Dispensation Requests</b> To receive Declarations of Interest in respect of matters contained in this Agenda, in accordance with the provisions of the Localism Act 2011 in respect of Members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers. To consider any Dispensation Requests received by the Clerk not previously considered. Regular declarations – Members Interests: Deborah Harwood – Lawns &amp; Hedges</p>	
<p><b>Agenda Item 3 - Minutes of the last Parish Council Meeting</b> – to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 19<sup>th</sup> January 2022. Proposed by PW, seconded by RM. The vote was unanimously agreed. It was <b>Resolved</b> that the minutes were agreed and signed by DH</p>	
<p><b>Agenda Item 4 – Chairman’s Introduction</b> DH thanked John Holt, JM and JamesM for their work in the playground building a log climbing area. The Parish Council would like to acknowledge the atrocity taking place in Ukraine, as a parish we will offer support where we can. DH outlined the government scheme to enable Ukranians to come to the UK. Rev Sarah has indicated that the church will be willing to offer pastoral care. The Parish Council are awaiting guidance from the government as to how they can support any local refugees. DH thanked RT and VN for the continuing fund raising for the playground project. Update on the CHS project, Mike Thomas has feedback on our proposals, however, JH will have a meeting with him before feeding back to the Parish Council, JH commented that the feedback was not all bad. It was agreed to approach the Village Hall Committee for a date to present to them the Accessibility Project.</p>	
<p><b>Agenda Item 5 – Mr Jeremy Hunt, Chichester North Division – WSCC</b> JH was unable to attend due to illness but submitted this report. <b>County Council Budget</b> - At your last meeting I referenced that we were busy working on our budget for 2022/23 and our medium term financial strategy through to 202025/26. I was due present this budget at full County Council on Friday 18th February, but then storm Eunice arrived and our meeting was postponed. Finally we met on Monday 28th February and the budget was approved. As far as council tax is concerned, this means that the WSCC share of your council tax will increase by 2.99% - 1.99% for general tax and 1% specifically for Adult Social Care. An average Band D rate will therefore increase by £45.18 per year, or £0.87p per week., taking the annual rate to £1555.74pa.  Approving the budget also means that next year we will be increasing our overall revenue spend by £23.5m, taking our overall revenue budget to £648m. Included in that increased revenue spend is a net increase in frontline services of:</p> <ul style="list-style-type: none"> <li>• £6.3m in Adults Services</li> <li>• £8.5m in Children and young people</li> <li>• £4.5m in Community Support and the F&amp;RS</li> <li>• £4.8m in our highways</li> <li>• £6.3m in our Learning and Skills portfolio.</li> </ul>	

We are also increasing our capital investment by £100m over the next 5 years, including:

- £21m additional capital investment in highways
- £20m in investing in new places for children with special educational needs
- £10m in our climate change programme

This takes our proposed capital investment in projects in this county to just over £755m over the next five years.

**New Adult Social Care Strategy** - we are moving forward with a new Adult Care strategy which as been co-designed with staff, customers, carers and partners through a lengthy consultation to make sure that everybody's voices have been heard. The principle behind the consultation is to provide a single, integrated approach to improving adult social care in West Sussex. More details can be found at: [www.westsussex.gov.uk/news/people-from-west-sussex-set-new-priorities-for-adult-social-care/](http://www.westsussex.gov.uk/news/people-from-west-sussex-set-new-priorities-for-adult-social-care/)

**Proposed Raughmere Farm Development, Lavant**- The appeal went well, but obviously very difficult to read. The planning inspector was very accommodating and let plenty of people speak. All we can do now is wait for the outcome.

**WSCC Fire and Rescue Service** - Following a public consultation, which I mentioned in my last report, the Cabinet have approved the new West Sussex Fire and Rescue Service Community Risk Management Plan 2022-26. It was only approved on Tuesday, so it is not yet on our website.

**Community Highways Schemes** - Myself and Mike Thomas, the Area Highways Manager, had a very successful on-site meeting with your traffic calming group on 9th February. Subsequently your Chairman submitted some proposed plans to Mike and he is currently reviewing those. I believe his next steps will be to involve highway engineers to review this proposal. As soon as I hear more I will update you.

**Town and Parish Newsletter** - a reminder to make sure you read our monthly Town and Parish Newsletter - which I'm sure your Parish Clerk forwards to you.

**Environment and Climate Change Newsletter** - have just issued our latest newsletter, so hopefully you have received that. As a reminder, earlier in the year we also published our **Annual Climate Change Report** which can be found at [www.westsussex.gov.uk/media/16649/climate\\_change\\_annual\\_report.pdf](http://www.westsussex.gov.uk/media/16649/climate_change_annual_report.pdf)

And finally, a reminder to keep up with all our latest news releases and our campaigns which can be found at: [www.westsussex.gov.uk/about-the-council/news-and-campaigns/](http://www.westsussex.gov.uk/about-the-council/news-and-campaigns/)

**Agenda Item 6 – District Councillors Report – Mr Henry Potter, Goodwood Ward**

A recent (two weeks ago) Planning Meeting saw the Committee refuse an application for 26 new homes on a small plot that was once a Garden Nursery in Chidham. A previous application in 2019 was refused and an appeal against refusal was dismissed by the Planning Inspectorate. This is all good news as it is finally being accepted that new developments in The District must only be permitted in line with the overwhelming need for improvements to the infrastructure. There is no sign of this in the future at the moment. The site in south Lavant, locally known as 'the Daffodil Fields' which was refused planning consent was appealed last week and we are still anxiously awaiting the Inspectors decision on Old Place Farm, west of Madgewick Park. It has also been noted that the number of appeals being dismissed has increased during the past four or five months.

At the same meeting, the reserved matter details were permitted in the case of the Whitehouse Farm Development. However, it was of great concern that, despite the proposed provision of a new much needed Community Health Centre, this was NOT wholly supported by the Clinical Commissioning Group.

<p>The CCG is the authority responsible for Health provision throughout the country. The reason for this lack of support was the promise of a new Health Centre provision in the proposed Southern Gateway Project in the south of the City. This is most likely to be at least ten years into the future and meanwhile the 4,000 + new residents of Whitehouse Farm, soon to be named Ravenna Heights, to the west of the City will have to scratch around searching for medical facilities. It just doesn't make any sense at all.</p> <p>At the 8th March, SPECIAL Council Meeting, The Council Tax income for the forthcoming year, '22/'23 was considered and agreed. The amount received by CDC for a Band D property will be £175.81. This is a permissive rise of just £5 as allowed for in the 2011 Localism Act, larger increases MUST be subject to a local referendum. For WSCC this amount will be £1555.74 and the Sussex Police slice will be £224.91. For a band D Council Taxpayer in Singleton Parish the total will be £2,049.39 for the forthcoming year. At the next Council Meeting, on 15th March, a Motion has been proposed to support "an extension of existing 20 MPH speed limited areas across our District" and other measures such as "Quiet Lanes" in more rural areas which have the potential to improve road safety, reduce our reliance on fossil fuels and improve air quality and to encourage more active travel for our residents and visitors. This is aimed at supporting WSCC future travel plan proposals.</p> <p>Considering the populace of the District is recorded as being of the older generation, I can think of hundreds of friends and associates who could not possibly take to a bicycle or walk too far! This conception seems a bit impractical. Also, cars travelling at 20 MPH (or less) using lower gears but higher revs is hardly going to improve air quality!</p> <p>I'm sure this Motion will receive a lengthy debate.</p> <p>Elsewhere, the SDNPA are inviting tenders for the next stage of the Centurion Way extension from west of West Dean tunnel as far as the bridge east of the old Railway Station, through the Station Yard, and this will give access to the footpath which runs from this bridge down into Singleton Village, though this particular path will not be suitable to all users. I have raised the issue of users of the CW having to walk/cycle from West Dean school to the biomass boiler along the narrow stretch of pavement beside the A286 but I've had no response as yet.</p> <p>SDNP have signed the contract for CDC Planning services for a further three years. A discussion took place about missed deadlines for planning applications, HP reported that penalties are being introduced for missing deadlines.</p>	
<p><b>Agenda Item 7 - Public Open Forum</b> – 15 minutes is allowed for the public to ask questions relating to this this agenda or matters affecting the Parish.</p> <p>A member of the public raised Windrush, this is in relation to raw sewage being pumped into our rivers and the sea. The River Lavant is the 7<sup>th</sup> most polluted river in the country. He asked that the Parish Council be more proactive. He has written to the head of the SDNP, they replied that they are complaining to official bodies. He has also contact Gillian Keegan regarding meeting with her, as yet, no reply, DH has agreed to attend this meeting once a date has been secured. He is also trying to get the figures on the amount of pollution and where pumping/discharging is occurring. DH will also contact Windrush. There is a new body called Government Office for Environmental Protection (OEP), It has now received its full powers to examine acts of pollution and the lack of control provided by Local and National Government Authorities like the Environment Agency.(EA).</p> <p>With regard to IGas, it was reported that there has been no response from the Environment Agency about enquiries regarding Health and Safety.</p>	
<p><b>Agenda Item 8 - Council Matters</b> Annual Clerks Pay Rise – An increase of 27p per hour was unanimously agreed.</p>	
<p><b>Agenda Item 9 - Village Matters</b> Maintenance Update – Renovation of Village Sign by the pond. Painting of the Pump – The delay has been due to bad weather but will now move forward. Village Tidy Up – Agreed date is Saturday 14<sup>th</sup> May 2022.</p>	

<p>Southern Water Update – The subject of sewage discharge was discussed in the Public Forum, there is no update from Southern Water, TM will chase again and escalate to the Chairman of SW and also contact the OEP.</p> <p>Village Design Statement – There was a discussion about the children’s play area in Charlton by the sawmill and it was agreed that this should be left in The Design Statement. TM will source more photos to support the design principles. It was agreed to submit the document to the SDNP for approval.</p> <p>Defibrillator – Update – RM is obtaining prices for moving the unit to the agreed position on the Village Hall, he is also obtaining prices for disconnecting the power to the BT box. Three quotes have been obtained for the removal of the unit and reconnecting to the power supply in the village hall. It was agreed to discontinue the emergency phone in Singleton and Charlton phone boxes as this will save £120.00 a year and the money will contribute to moving the Singleton unit.</p> <p>Notice Boards – It was agreed to move forward with the renovation of the public notice boards in Singleton and Charlton. JM has offered to renovate, paint and apply the self-healing pin board material. It was agreed that TM would check with Richard Pailthorpe as to the position agreed for the Heritage Boards to ensure that the current site of the Charlton notice board is appropriate. It was unanimously agreed to move forward with this project.</p> <p>Youth Club – After a discussion involving the volunteers who ran the youth club, it was established that the Purple Bus was not popular with the children of the parish and that they would prefer the youth club to be held in Singleton village hall. More volunteers are needed, it was agreed to advertise in the Valley Diary. AT is happy to be involved again.</p>	
<p><b>Agenda Item 10 – Finance</b></p> <p>Balance in Current Account (14/03/22) - £-82.23</p> <p>Playground Reserves held in Current Account - £20,470.00</p> <p>Balance in Savings Account (14/03/22) – £7,003.33</p> <p>VAT to date - £3,376.28 (not claimed)</p> <p>Money Received – For Playground</p> <p>Pippa Kelly - £5000.00</p> <p>Village Hall - £800.00</p> <p>National Lottery - £9,470.00</p> <p>Judy &amp; Phil Fathers - £200.00</p> <p>Goodwood Lennox Fund - £5,000.00</p>	
<p><b>Agenda Item 11 – Planning</b></p> <p>Reports have been circulated, posted on the notice boards and website.</p>	
<p><b>Meeting Closed – 19.52</b></p>	
<p><b>Confirmed that these minutes are a true and accurate record of the meeting</b></p> <p>Signed: DEBORAH HARWOOD</p> <p>Name &amp; Position: CHAIRMAN</p> <p>Date: 18<sup>th</sup> May 2022</p>	